



## Call for Abstracts – **SUBMISSION DEADLINE EXTENDED** SSWLHC 54<sup>th</sup> Annual Meeting and Conference

The Society for Social Work Leadership in Health Care is now accepting proposals for pre-conference intensive workshops, concurrent workshops, and poster sessions to be presented at its 54<sup>th</sup> Annual Meeting and Conference, October 20-22, 2019 at The Westin Kansas City at Crown Center, in Kansas City, MO.

If you would like to be considered as a presenter of a sixty (60) minute workshop for the 2019 conference please complete this [online submission application](#). **Abstracts will be accepted through 12:00 PM (noon) Pacific Time on Wednesday, April 3, 2019.**

The attendees at the annual conference are reflective of the diverse settings and levels of practice and leadership of health care social workers. We are encouraging abstracts that focus on the Society's areas of emphasis including:

- ✦ Use of self in leadership
- ✦ Leadership development
- ✦ Advocacy
- ✦ Best practices in health care
- ✦ Innovative programming
- ✦ Clinical models
- ✦ Community partnerships

### I. Session Submissions

- ✦ **Post-conference Intensive Workshops:** A full day (eight hour) or half day (four hour) class offering in-depth examination of a specific topic. These courses are highly interactive and feature nationally recognized experts in the field. They require an additional registration fee.  
Abstracts are being accepted for the following specialty areas of practice:
  - Pediatric Social Work
  - Home Health and Hospice
  - Ethics
  - In addition, presenters may submit their own topic for consideration as a four hour intensive.
- ✦ **Concurrent Workshop:** A structured sixty (60) minute presentation of a concept, model, theoretical framework, knowledge or skill area, with some time for questions and discussion or a presentation that describes a particular program, practice, or model that has potential applicability to other settings.
  - Use of audio-visuals and handouts is expected as well as some basic "how to" tools and resources for further study.
  - Description, analysis, evaluation, and lessons learned should be included where relevant.
  - Presenter should be knowledgeable in the topic area, or have produced/examined a successful, transferrable model for practice.
- ✦ **Poster Session:** Posters are visual displays of educational material, successful projects, graphs, diagrams, narratives, or educational videos.

- Posters are typically displayed on four-foot-tall by eight foot wide boards. The poster display can include anything that will fit in this allotted space.
- Posters will remain set up throughout the conference with at least one full hour scheduled for presenters to answer questions of viewers.
- Please include three learning objectives and a summary statement.
- Three awards will be conferred for posters that promote social work excellence in the following areas: clinical expertise, leadership, and working with specific populations.
- Conference attendees will serve as the peer reviewers. Attendees will have an opportunity to cast votes for the posters. The ballots will be part of the registration packet.
- The awards will be presented on Tuesday, October 22, 2019. You do not have to be present to win.

## II. Instructions for Proposal Submissions

- ✦ All presentations are for **educational purposes only**, not for the sale of goods or services.
- ✦ **Your participation does not guarantee reimbursement** of any faculty expenses including conference registration, honorarium, travel, hotel and/or per diem.
  - All presenters will be required to register for the conference if attending any educational sessions.
  - Presenters are required to secure and pay for their own hotel reservations.
- ✦ Accepted presenters are expected to provide handouts for the conference attendees.
  - Handouts will be uploaded to a password protected page of the Society's website.
  - Conference attendees will be responsible for printing the handouts to the sessions they plan to attend.
  - **THE SOCIETY WILL NOT DUPLICATE HANDOUTS.**
  - **Handouts will be due no later than September 6, 2019.**
- ✦ To be reviewed, each online application **must** include the following information:
  - a. Your completed contact information.
  - b. Abstract summary of approximately 75 words (550 characters)
 

A list of three learning objectives. Each learning objective should clearly explain to the audience what they can expect to better understand or achieve after attending your session. Please use action words like review, analyze, discuss, summarize, understand, implement, identify, evaluate, etc. as in "Participants will be able to summarize ..."

    - (i) A bibliography for your presentation.
    - (ii) CV/Resume for each presenter. **Please note** this information is necessary to have on file for continuing education approval.
 

**A note about curriculum vitae:** Curriculum vitae must be in Microsoft word or Adobe Acrobat (PDF) format only. You will be required to upload it during the submission process. Please have all authors CVs available in either Microsoft Word (.DOC/.DOCX) or Adobe Acrobat (PDF) format.
  - c. Full abstract (we suggest an abstract of under 750 words but there is no set limit) - the goal of the full abstract is to provide reviewers a more in-depth description of your presentation to determine its appropriateness for presentation for the conference attendees. Do not put

author or contact information in the abstract. The full abstract should include the following information:

- (i) Identify and/or summarize any research you included in your presentation to support your recommendations and/or interventions.
- (ii) Identify how your method and/or recommendations compare with current models and/or current practices.
- (iii) Identify any potential conflicts of interest such as the relationship between the content of your presentation and any services/products you or your company sells or provides.
- (iv) Identify and/or describe the certifications, degrees, experiences, etc., that mark you as more of an expert on the topic of your presentation than your audience.
- (v) Identify risks, if any, involved with implementing the recommendations put forward within your presentation.
- (vi) Please indicate if you will be presenting any data relative to your topic.

Please identify the target audience(s) that best suits your presentation material. These could include:

- Academia
- Acute care
- Adults
- Aging
- Behavioral Health
- Case Management
- Chronic Care
- Community Based Practice
- Elderly
- Home Health/Hospice
- Leadership
- Long Term Care
- Pediatrics
- Rehabilitation
- General Practice
- Other

You may indicate as many selections that apply to your presentation.

### III. Notification

1. Once you have finalized your submission to the abstract management system you will receive a confirmation email from the system. Please check your folders and filters for this email. You will need it to make any necessary edits to your submission before the deadline of March 29<sup>th</sup> PT.
2. Only the lead author/presenter will receive notification of abstract status.
3. The abstract review will be completed, and decisions made by early June 2019. To protect the integrity of the review and notification process, SSWLHC cannot release status information to co-authors or third parties.

If you have any questions about the Call for Abstracts, please contact the SSWLHC Main Office at 866-237-9542 or email at [mford@fernley.com](mailto:mford@fernley.com)

For Technical questions please use the "Support" link in the upper right of this site.