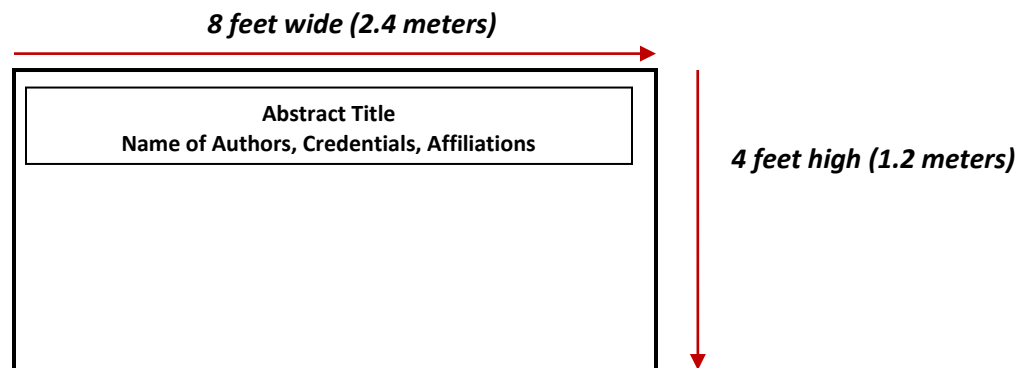


- SSWLHC will provide a **four foot high by eight foot wide (4'x8')** board for poster presentations. You will have one side of the display board to tack your materials.
- The frame of the board will take about an inch of the 4' x 8' area so please print your materials to fit within a 44" x 92" space.
- A numbering system will allow you and the attendees to locate your poster board. Conference staff will place the number to your board. You will be e-mailed your poster number as the conference date approaches.
- It is suggested that abstract title and authors are printed at the top of your poster board in large lettering that can be easily read at a distance of six (6) feet. If you have any charts or graphs, please be sure they can easily be read at a distance of six (6) feet.



- All materials should be printed on thin paper or poster paper. Keep in mind that heavy paper may be difficult to keep in place on the display.
- Materials may be mounted using pushpins, Velcro or thumbtacks. Pushpins will be provided. If you wish to use other mounting materials, you must supply your own.
- If you would like to bring handouts with you, please feel free to do so. SSWLHC cannot make any photocopies onsite, so please be certain to bring any materials you would like to distribute with you. Approximately fifty (50) copies are recommended.
- Posters will be set up on Wednesday, October 3, 2018. **Installation** is from 1:00–5:00 p.m. Presenters are welcome to set up at any point during this time frame according to what best works with their schedule. Posters should be ready for viewing in time for Wednesday's Welcome Reception at 5:30 p.m.
- Presenting authors are requested to be available at their display during peak viewing times in order to answer questions and engage in discussion. Peak viewing times are:
  - Wednesday, October 3, 2018; 6:00–8:00 p.m. (Welcome Reception)
  - Thursday, October 4, 2018; 7:00–7:45 a.m. (Breakfast); 12:00–1:00 p.m. (Lunch)
  - Friday, October 5, 2018; 7:00–7:45 a.m. (Breakfast); 2:00–2:30 p.m. (Final viewing)
- **Dismantling** is on Friday, October 5 from 2:30–3:45 p.m. Posters must be removed by no later than 3:45 p.m. on Friday. We cannot take responsibility for materials that are not recovered within that time period.